

- MUST-DOs WHEN AN ACCIDENT OCCURS**
- ✓ SECURE THE ACCIDENT SCENE
- ✓ CALL 911 IMMEDIATELY TO GET HELP IF ANYONE IS HURT
- ✓ GATHER THE INFORMATION LISTED ON THE OPPOSITE PAGES
- ✓ TAKE PICTURES OF THE ACCIDENT SCENE
- ✓ DO NOT TAKE ANY BLAME FOR THE ACCIDENT
- ✓ DO NOT DISCUSS THE ACCIDENT WITH ANYONE, EXCEPT TO ANSWER QUESTIONS ASKED BY POLICE OFFICERS
- ✓ CALL YOUR ATTORNEY OR CONTACT US 24/7 AT 215-557-7111 OR YOURHARVARDATTORNEY.COM TO DISCUSS YOUR LEGAL OPTIONS

MUST GET THIS INFORMATION

Name:
Address:
Home Phone: #
Work Phone: #
Driver License: #
Date of Birth:
Insurance Policy: #

OTHER VEHICLE'S

Make/Model Year:
Plate: #
Vehicle ID: #
Driver's Name:
Address:
Phone: #
Owner's Name:
Insurance Co. Name:
Policy: #
Ins. Co. Address:
Ins. Co. Phone: #

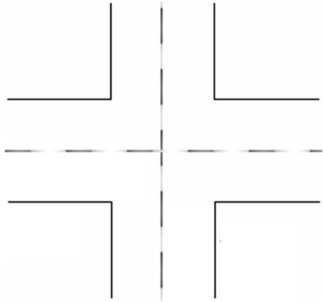
WITNESSES (including passengers)

Name:
Address:
Phone: #
Name:
Address:
Phone: #
Name:
Address:
Phone: #

POLICE NAME/BADGE: #
Report: #
Ask Officer how to get a copy of the Police Report and write it down:
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MUST DIAGRAM THE ACCIDENT

Make a simple diagram of the positions of both cars before, during and after the accident. Include traffic signs, stoplights and street names.



Date of Accident:
Time of Accident:
Location:
Weather Conditions:
Road Conditions:
Notes:

Describe the damage to your vehicle:

Describe the damage to the other person's vehicle:

Did the other party admit they were at fault for the accident? **Yes/No**

If he/she admitted fault, write down exactly what they said:
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